

# IAB Events and Training Space

Located in central London, our newly refurbished space is perfect for small conferences, large meetings, workshops, launch nights or networking events. The IAB have a large auditorium seating up to 130 delegates, a smaller training room and a networking space.

This document contains pictures of the spaces available, details of facilities and prices.

Additionally, you are welcome to take a virtual tour of the venue by searching for: IAB Events & Training Space on Google Maps, alternatively, please go to: https://goo.gl/maps/EGYYoXXoTyp

#### Contacts

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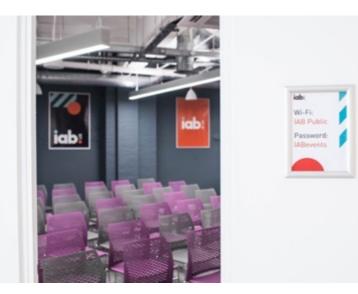
Please note our venue hire is a dry hire without any additional features such as staff and catering.

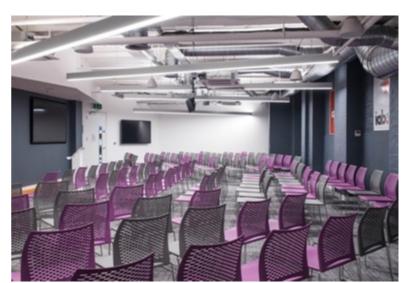


















### Auditorium (Full Venue)

### Capacity: 130 theatre style only

This room is great for small conferences for up to 130 people. Up to date tech and furniture has been put in giving it a bright and comfortable feel for your delegates.

#### Costs

Minimum hire 3hrs (including set up and breakdown)

Hourly Rate Non IAB Members:	£500 +VAT
Day Rate Non IAB Members:	£3000+VAT
Hourly Rate IAB Members:	£400 +VAT
Day Rate IAB Members:	£2500+VAT
Out of hours, hourly:	+£50 +VAT

### Included – AV/Other:

- 4 HD Screens
- 2 handheld microphones\*
- 4 lapel microphones\*
- Comfort monitor
- Remote clicker

- 8xA0 poster frames for branding
- Lectern
- Dedicated Wi-Fi for delegates
- Air conditioning
- Adjustable lighting

### Extras that need to be outsourced

Catering/catering staff Cloakroom Assistant/Receptionist Filming Photographer Video Recording

\*Microphones and any additional AV equipment must be booked beforehand; an additional fee may occur if we are unaware of your AV needs on the day of your event.



## Auditorium









### **Training Room & Breakout Area**

Capacity: 25 boardroom, 32 workshop, 50 theatre

This room works well for small workshops, meetings or breakout sessions. It's a comfortable room with a tea/coffee station for your delegates. This room can be set up workshop, boardroom or theatre style.

### Costs

Minimum hire 3hrs (including set up and breakdown)

Hourly Rate Non IAB Members:	£275 +VAT
Day Rate Non IAB Members:	£1900+VAT
Hourly Rate IAB Members:	£225 +VAT
Day Rate IAB Members:	£1500+VAT
Out of hours, hourly:	+£50 +VAT

### Included – AV/Other

- 3 x HD Screens with sound
- Remote clicker
- Lectern

- Dedicated Wi-Fi for delegates
- Air conditioning
- 7xA0 poster frames for branding

#### Extras that need to be outsourced

Catering staff if catering is required Cloakroom Assistant / Receptionist Filming

### Video Recording Photographer

#### **Extra Costs**

Tea/coffee/biscuits/canned drinks - £5pp	Breakfast - £8 pp
Beer and Wine - On consumption	Sandwich Lunch - £10 pp
£15 per bottle wine and £4 per bottle	
beer	



### **Training Room**



Boardroom Style: 25 people



Workshop Style: 32 people



Theatre Style: 50 people



### Floor plan

